

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 4 JANUARY 2008**

I. UFC ISSUES:

The Corps of Engineers Suspense "F" Account Waiver Requests were submitted to Department of Treasury, Office of Management and Budget (OMB) and Office of the Secretary of Defense (OSD) on 31 Dec 07. The Department of Treasury issued Bulletin No. 2007-07 which informed agencies of the discontinuance of suspense accounts F3875 and F3885 and provided guidance for submitting written waiver requests. Reporting agencies that have justifiable business needs for keeping the suspense accounts are allowed to submit waiver requests stating the specific business purposes for which the waiver is requested. A documented history of the past six months that demonstrates reclassification of accounts within 60 business days (with noted explanations of exceptions), amounts that were deposited into the F3875 and F3885 suspense accounts for the past year, and certification that the balances in the suspense accounts will be no more than 60 days old (with clear explanations of exceptions) at fiscal year-end were also included as part of the request. Treasury's suspense date for this submission is 31 Jan 08.

II. ACCOUNTING OPERATIONS:

A. NUMBER AND LOCATION OF ONBOARD PERSONNEL

LOCATION	ONBOARD
MILLINGTON:	207
HUNTSVILLE:	22
USACE HQ:	1
TOTAL:	230

B. DISBURSING WORKLOAD DATA

PAYMENT	CURRENT MONTH	YEAR TO DATE
	01-31 Dec	01-Oct - 31 Dec 07
CHECKS:		
CHECKS ISSUED	6218	51005
PERCENT OF TOTAL	6%	5%
DOLLAR AMOUNT	\$87,319,720	\$2,155,921,787
EFT:		
TRANSFERS MADE	19732	197537
PERCENT OF TOTAL	94%	95%
DOLLAR AMOUNT	\$286,977,912	\$6,692,575,622

*percentages adjusted for utility checks which do not have to participate in EFT

III. CEFMS:

A. We assisted with foreign currency transaction questions from the PricewaterhouseCoopers (PwC) auditors. Research was completed for a set of fluctuation transactions. The transactions and an explanation were sent for audit support.

B. We provided detailed explanations to HQUSACE (CERM-F, Bill Holtzman) to assist PwC with questions pertaining to possible reasons for percentage changes associated with government contribution, FOA, and indirect rates.

C. We provided a universe of power assets as of 30 Sep 2007 to PwC auditors at their request.

D. We made a correction to the Treasury Offset Program (TOP) Reversal Screen to allow users to record the receipt of an IPAC file from Treasury. Previously, the screen would not allow a user to query a payment for which we had received the acknowledgement file from Treasury, had not yet received the IPAC File.

E. We are adding restrictions regarding who can run the IPAC Report in CEFMS. This month, a user at a USACE activity executed an IPAC Report on another activity's database and overwrote data that was to be used for the December IPAC Bulk Files.

F. We fielded questions from USACE activities on reimbursable orders from Defense Commissary Agency (DeCA). Budget rate IDs came into question for DeCA customer orders because the agency established their own budget rates for fluctuation. DFAS was contacted by the USACE activity to ensure that DeCA had proper authority and the budget rates were correct. In addition, we researched through DoD regulations to assist the activity with the correct application of the customer orders. The customer orders were recorded by the USACE activity based on the internal budget rate.

G. We began work for the new TDY Post Audit process to allow post audit reviewers to create adjustment vouchers in CEFMS for post audit findings. We created a new role, TV_Audit_Review, and added columns: Post_Audit_Adj_Ind and Post_Audit_Adj_Remarks_Text to Travel_Voucher_Amend. We also began modifying travel voucher screens (5 forms) for the new TDY post-audit process. We will release this change after the holidays.

H. We are working on conversion of COBOL Travel programs. We created a new process that replaces a COBOL program to load data from the .iat files (from IATS Voucher Computation system) into CEFMS IATS tables. UFC Examiners see changes in messages during the IATS load into settlement tables. Load errors are reported on-screen instead of in report format. Since this release, we have made improvements/corrections to the new process. The process will be moved to all production databases after the holidays.

I. We made modifications to the existing edit and added another edit to the 'Inactive Date' field on the Employee Credit Card Maintenance Screen (screen 10.21C). The following edits were created:

- Edit #1: A credit card cannot have an 'Inactive Date' entered if obligations exist that have been tied to the credit card and have yet to be invoiced on a monthly credit card statement and that statement has not been approved by the billing statement official.

- Edit #2: A credit card cannot have an 'Inactive Date' entered if a credit applied to a monthly statement of the credit card has not yet disbursed. The existing edit was modified to allow the entry of an 'Inactive Date' if obligations lacking invoicing and vouching have been fully deobligated. These edits will eventually clear up ULO report items that are brought up to our attention year-end.

J. We made changes to the CEFMS Manpower Extract and Distribution (E&D) process. The changes were required due to variances found with the non-reporting of hours worked for employees who reported leave hours in previous pay periods. When employees report leave hours only, the manpower employee status log (MESL) table is not updated in the E&D process. The revision to the E&D process allows the MESL table to include manpower employee status information for pay periods when only leave is recorded and employees do not have regular hours worked. As result of this change, the time for reviewing and reconciling labor hours, leave hours, and other manpower data will decrease before reports are submitted to headquarters.

IV. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	726	739
Priority #1 Problems	112	117

We received 229 new problem reports and completed 242 problem reports.

B. Database Imbalances on our 59 Production Activities:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	57	58
Two	1	0
Three	1	1